

West Hills Community Church (WHCC)
Parent Teacher Club for Riviera Christian School
September 9, 2025
6:30pm

Attendees: Gahee Bartels, Chrissy Huntley, Stacy Gartzke, Jen Reimers, James Kittelson, Scott Linenberger, Hannah Flores, Judy Dean, Keltis Hall, Jon Huntley, Jesus Diaz, and Noemi Lujan, Marisol Amador

The meeting was called to order at 6:35pm. Sign-ins took place as people arrived.

Opening prayer was given by Scott. Introductions were made around the table.

The group individually read the minutes from the last meeting (May13th, 2025).

Stacy asked if two teachers got approved to go to make the Washington DC trip and Gahee responded in the affirmative. Stacy made a motion to approve the minutes; Jon seconded, and all were in favor.

Treasurer's report: Gahee

- beginning balance: \$23,170.98 and the ending balance was \$37,062.51
- deposits made: \$18,957.79 from banquet, \$19,117.25 total
- 18 checks written: \$5,225.72 (EOY Party, Teacher Appreciation week, and the DC trip).

Superintendent's report: Scott

- Prefers to use the title of Principal. His background is primarily in secondary education (grades 6-12). One of the reasons he was hired is to create growth. RCS currently has 37 K-5 students and, 35 preschoolers and we picked up 4 more this week. The hope is that growth will lead to junior high and high school at RCS.
- Question: should he have Julie & Tara report on DC? Several nods around the table.
- Gahee: October is our budget meeting, how about November?
- Scott: I will tell them.
- Gahee: we need to change PTC NOV date because it is Veteran's Day. Or let's verify child care and keep that date. Keltis will secure an answer on childcare.
- Scott: we have not gotten computers yet, right? Gahee: right.
- Gahee: the by-laws say we can't do a purchase for costs over \$150 without a vote
- Scott: I have not heard that teachers are in dire need.
- Scott: Can I please get some insight on Grandparent's Day and the Jogathon?
- Jen: this is only the 3rd year we've done Grandparent's Day.
- James: Joey's grandma said it felt rushed last year.
- Gahee: it's just during lunch. They eat together and the grandparents get to see the school.
- Hannah: it might be hard to extend. The kids like to talk so eating seems rushed.
- Scott: we can extend lunch on that day since there is no PE. That gives us 3 hours. I will work with Judy to get that figured out.

New Business: Gahee

- We want to establish a classroom parent (CP). We have one parent, Kelsey Allen, that may be interested for preschool 4.
- Jen: What a CP does is relay information from the teacher to parents. Also, we do classroom projects as items to auction at the banquet. Parents coordinate this. I think we should offer

incentive, like this would meet all volunteer points plus the CP would get 2 tickets to the banquet.

- Hannah: should the teachers send out an email soliciting a CP?
- Gahee: yes.
- Jen: as a CP, you get to know all the other parents.

- Gahee: we have a few by-law amendments (sheets outlining amendments were handed out). Stacy motioned to approve; Jen seconded. All approved.
- Gahee: this now goes to the RCS School board to approve.

- Gahee: The Jogathon is October 7th & 8th. We solicit money from sponsors and businesses, then their names are put on t-shirts. Larger sponsors get bigger logos. The brackets are \$150, \$300 and \$450. We will send out info in the red folders encouraging parents to reach out to past sponsors as well as new sponsors. The 4th & 5th graders will all draw a t-shirt picture to be voted on.
- Hannah: all designs posted in hall and the whole school votes.
- Jen: Heidi makes the shirts. She goes to WHCC and has a hobby business. She gives us a deal. She has a new system now and can do more than one color; she can obtain some mock-ups to show us.
- Gahee: Mrs. Rosen needs to have her students each draw a pic.
- James: maybe a rebuilding theme?
- Jen: It is typically based on a verse.
- Scott: This year we are doing a month-to-month theme. I'm now attending church at WHCC. Child evangelism / chapel will be held monthly for the students.
- Judy: Heidi needs a week to make the shirts.
- Jen: lets have the design due 9/19, vote due 9/26. 9/26 also last day for sponsors.
- Chrissy: let's get pledge sheets and sponsor forms out THIS week. The time period for raising money has felt short in the past.
- Jen: yes, I can do that now.
- Jon: a good way to raise money is to take kids door to door.
- Chrissy: kids soliciting their own pledges get great responses.
- Judy: is there a way to give electronically?
- Jen: yes, Paypal.
- Marisol: is this tax deductible?
- Jen: yes, if it is a business or person sponsoring. Check's need to be written to RCS Foundation to be tax deductible.
- Scott: can we limit the colors to 5?
- Jen: should 4th & 5th grades both draw a picture?
- Hannah: who draws the pictures and the votes are both hidden.
- Scott: the school decides how the voting occurs. No one will be excluded.

Old Business Gahee:

- We still have an open officer position (treasurer).

Round Table: no questions/comments

The coffee card winner was #1 Chrissy

The meeting ended at 7:32