

West Hills Community Church (WHCC)
Parent Teacher Club for Riviera Christian School
March 12, 2024
6:30 pm

Attendees: Gahee Bartels, Ana Rivera Lopez, Lupe Rivera, Faith Gerber, Kayla Lawrence, Jon Huntley, Chrissy Huntley, Stephanie O'Neil, Christy LaFleur, Jen Reimers and Nicole Christensen

Meeting called to order: 6:36 pm

Opening Prayer: Faith Gerber

Christy read the minutes. Jen motioned to approve. Faith seconded. All were in favor.

Treasurer's Report:

The beginning balance as of 2/12/2024 was \$10,853.77. A withdrawal was made for \$201 for the Valograms. A check was written for \$3,318.14 which included catering for the banquet. The ending total as of 3/12/2024 was \$7,236.63.

Gahee mentioned that a check was written for Maddie Hall for driving for Jogathon but the check was never cashed. She mentioned that she could create another check if needed. Chrissy asked for a reimbursement form for the Costco run for the banquet and Gahee said that she could give her the form and Chrissy could return it tomorrow at the Banquet committee debrief.

Principal's Report:

Faith shared that Lewis Media Group will be creating a new website for our school as well as designing a logo. We are doing a whole rebranding and Faith is very excited about the improvements and changes. Nicole is helping with the copy for the website. We are going to be keeping navy blue and gold as our colors. Lewis Media Group will be coming up with three ideas for the logo and they will be presented to the board. Hopefully, the website will be finished by the end of the year. The hope is to get the chance to have SWAG that can be sold which will potentially make more money for the PTC. Faith talked about her survey and asked everybody to provide feedback. Jen suggested that we should consider asking parents for their preferred communication method because right now we are having a difficult time getting ahold of parents. Faith recommended everybody go through the tables on the back wall because there was a lot of stuff on them that needed to find new homes.

Faith recommended participating in the Iditarod. This is a dog race that is broadcast. This would be a great opportunity for children to be able to be excited about doing projects and reading. We would need to purchase materials such as books. It would be cool for the kids to meet in the chapel to watch portions of the race and get updates on what is going on. We can talk more about the budget later.

Fundraisers

Jen said that the 4th/5th graders were able to bring in \$300 worth of tips. Kayla suggested that the kids could use some of that money for something since they will not be around next year. Jen also said that the money could go to the Iditarod.

The butter braid is our Spring fundraiser. All of it will be done online, which is extremely easy and convenient. It will start on April 1st and then it will need to finish on April 15th. Jen discussed how we should let parents know about the fundraiser so that we can get the word out. Faith suggested Nicole put the information on the parent Riviera page. Chrissy suggested that Mr. Jon go into the classrooms and hand out little pieces of butter braid to get the kids excited. However, Jen said that was likely not possible to get ahead of another butter braid.

On April 10 is the OMSI visit. Jen would not be there so she asked if Faith would be able to take charge of that.

Fence Update:

Nicole explained that F&W Fence came to look at the fence. They suggested having a 7-foot fence and then the top half be mesh so that children would not be able to climb up and over the fence. They would also have a doorknob which would be more convenient than the chain that we have been using. There would not be a bar around the center so children couldn't use that as a step to help them get over.

Gahee mentioned that we should still reach out to the parents who offered to put up the fence instead of paying for the fence to be put up. It was suggested that Nicole ask F&W if we could just get the materials and then have a parent volunteer to put it up.

Other Updates

Jen said we made over \$30,000 gross from the banquet.

Jen asked Faith to tell the teachers that they have until August to use their teacher date. However, Faith said that she told the teachers they had until the end of the school year to use their teacher dates.

Jen said that they need help cleaning for Holy Week in case anybody is searching for volunteer hours. Kayla said that whoever comes should make sure that they are cleaning the downstairs because that often goes untouched. The cleaning will be from 9:00-12:00 on March 16. Kayla said she wants somebody to donate a plant and then volunteer to take care of it so that it looks nicer. Ron will take control of managing Holy Week cleaning.

Faith went back and asked for petty cash for teacher dates. Gahee suggested that she would pay for it and then she could get it reimbursed.

Jen discussed upcoming events such as teacher appreciation week, field day and outdoor school. Jen asked about paying for outdoor school and Faith said that they were working with Hundred Acre Academy and going to Camp Tapawingo. Jen said that we should be covered since the kids received so much from their tips from the Banquet.

We have nothing budgeted for field day, but we have the fun run planned probably for the second week of May. Which means probably the week of May 13th. Kayla said that the only thing we have planned for field day is that we have face paint but there are likely no funds that are needed.

Jen brought up the volunteer hours for teacher appreciation and she suggested we could do a breakfast bar or baskets. We are looking to do that the week of May 6. Jen said that per day for teacher appreciation week, parents can receive 3 volunteer hours. Jen moved to approve the hours, Christy seconded, and all were in favor.

Mrs. O'Neil mentioned doing a Mother's Tea and it would be combined with Preschool 3 and 4. It would involve a motherly figure coming. It should be \$70 total. Gahee suggested it be taken out from the class party which is \$120. Mrs. O'Neil said that she might not want to use the class party money in case she has a class party. It was brought up that she would still have funds left over in case she wanted to have a class party in addition to the Mother's tea.

Ana Rivera Lopez won the coffee card.

Meeting adjourned at 7:40pm.