

West Hills Community Church (WHCC)
Parent Teacher Club for Riviera Christian School
January 9th, 2024
6:30pm

Attendees: Nicole Christensen, Julie Ruscher, Faith Gerber, Jen Reimers, Christina LaFleur, Chrissy Huntley, Jon Huntley, Gahee Bartels, Crystal Cady, Zak Morrow

Meeting called to order: 6:37pm

Opening Prayer: Faith Gerber

Introductions took place around the table. Crystal read the minutes from the December meeting. Jen moved to approve, Zak seconded, all were in favor.

Treasurer's Report: Beginning balance as of 12/5/23 was \$34,251.47. A deposit of \$37 was made for the bottle drop check. Expenses paid were \$1000 deposit to That Food Guy, \$25 for childcare, \$54.45 for teacher date, and \$22,246.50 for the playground deposit. Ending balance is \$10,962.52.

Principal's Report:

- We have been blessed with a couple of amazing volunteers recently. One of Faith's running buddies has a husband who does risk plans. Faith asked him to look at our risk plan and he took it on as a project to redo it and is coming to train the teachers. Because he is a volunteer his insurance doesn't cover it if we follow through, so we must be careful and clear it with our insurance. Another is a business owner Faith knows that owned Linn Benton Tractor. She is retired and is now helping with HR things for the school.
- Paul Alley is going to Cameroon on Tuesday March 12th and will be gone for a month. If we need to get anything from him, we need to do it by then. Gahee noted she will aim to get any big expenses paid before he goes. Faith mentioned there may be a second check signer we can fall back on while he is gone.

Old Business:

- We didn't do the jogathon prize for the school. Jen brought up OMSI. Faith liked that. We might have to pay a bit more for travel to Salem. Jen will investigate it. Faith noted one of the dad's is a military helicopter pilot, so they are looking into that for something fun for spring. Nicole also suggested looking at the Balloon Man.
- Restaurant Night is January 17th. Email going out this week, text reminders next week. Must be on full price items only, no coupons.
- Classroom Parent Program. Have one parent (Jade) who applied. Faith approved verbally at tonight's meeting. Other spots are still open. Mrs. Ruscher knows one interested parent and Jen gave her the application to pass on.

- Jen reminded the group of open officer positions. Nicole expressed interest in helping with the banquet.

Banquet Business:

- Invites are going out this week in Friday folders and the church bulletin. The site is live for folks to register, and tickets will be available starting Wednesday 1/10.
- Faith asked about the table cost. It is \$225 for a table for 8. Nicole asked what a table includes as she has someone interested. Jen noted signage on the table, and logo in the program and slideshow.
- Next meeting is 1/17 at 530pm at the Huntley's.
- Classroom Teacher To-Do's:
 - o Faith will get with them next week at the meeting to let them know what is needed from them. Jen will send info to Faith on what to fill them in on.
 - o 4th/5th grade skit. Faith noted it is best to stick with just 5th graders so it is less complicated and more special. The skit will be 5th graders only for this year.

New Business:

- Nicole asked about the Social Media Liaison position. Jen let her know what it entails. She volunteered, Jen moved, Gahee seconded, and all were in favor. Faith will work with her on the first few messages so she can get the tone and feel down.
- Reading Week is the first week in March. Dr. Sues's birthday is Saturday March 2nd so Jen thought we could celebrate that on Monday the 4th for the first day. Wilson the Reading Dog is available Tuesday and Thursday. Inquiry has been sent to the library for a field trip. Last year 3rd through 5th graders went. This year we are looking at K through 3. Crystal suggested the 1st graders could present their Flat Stanleys for reading week.
- Valograms. Need a volunteer to assemble. Jen explained that we need someone to obtain candy and paper. Crystal gave a quick rundown on printing and candy and that the PTC gives 1 candy to each student, so no one is left out.
 - o Huntley's volunteered to do it for 2024.
 - o Crystal will update the text and emails and send them to Kayla.
 - o The info will go in the Friday folders on the 26th.
 - o Starts the 1st of Feb and must be turned in by the 9th.
- Crystal let the group know about fundraiser options at On Any Sundae and options for having them for the end of year party. Fundraiser is gift card sales, and the school gets 20%. The cost for May would be about \$1000 and would cover about 300 people.
- Mrs. Ruscher's class is doing a postcard exchange. They signed up but didn't get one from every state. But they will get back a lot and learn info on many of the states. She needs \$22 for the project. Jen moved to approve, Crystal seconded, all were in favor.

No requests or roundtable. Coffee card was drawn, Crystal Cady was the winner. The meeting was adjourned at 737pm.